

**Letter C:
Request for Payment of Interim Additional Living Expenses**

Named Insureds
Insured Address

Date of Letter

Claims Adjuster (or possibly To Whom It May Concern)
Claims Email (if used)
Insurance Company
Claims Address

RE: Request for Payment of Interim Additional Living Expenses

Named Insureds; Insured Address; Insurance Company; Homeowners Policy Number and Automobile Policy Number; Date of Loss; Claim Number(s) (if Applicable)

Dear ***Claims Adjuster*** (or possibly To Whom It May Concern):

My name is [Name of Person Signing Letter]. Along with my spouse/partner [Name of Spouse/Partner], we previously notified you of loss to our home, outbuildings, personal property and automobiles as a result of the Woolsey/Camp Fire. We provided this notice and proof of loss via email/letter dated [date of letter]. You have opened claim numbers [list claim numbers].

By letter dated [date of letter], we also requested a four-month advance of additional living expenses under our Homeowners' Policy. Although the California Department of Insurance recommends ***Insurance Company*** issue this advance, you refused to do so. We are not sure why you refused to help us after this tragedy.

Therefore, we are submitting a request for the immediate payment of the additional living expenses we have provided [attach or include an itemized list of your additional living expenses]. All the additional living expenses listed are the living expenses we had to incur as a result of the fire. The total of these additional living expenses is ***\$DOLLAR.***

If there are any additional forms, information, or documents you need to authorize our payment of additional living expenses, please send them to me at the address or email below along with detailed instructions about what you need. However, consistent with the California Department of Insurance's existing guidance, I hope that ***Insurance Company*** understands the difficult event we have lived through and does not decide to overwhelm us with needless and irrelevant paperwork.

Because we have been displaced from our home, please send all communication to the following email/address:

Named Insureds
Temporary Address
Phone Number(s)
Email address(es)

As you might expect, this payment of additional living expenses is very important to us. If there is a mechanism to directly deposit this payment into our bank account, please contact me with the details. Otherwise, please make sure you send me an email or call me when any payment is on the way.

I look forward to **Insurance Company** fulfilling its promises to us under our insurance policy and fully complying with all California regulations and its duty of good faith and fair dealing.

Sincerely,

/s/

Your Name

Cc: Insurance Agent (via email)